



A Guide To Your Uniform

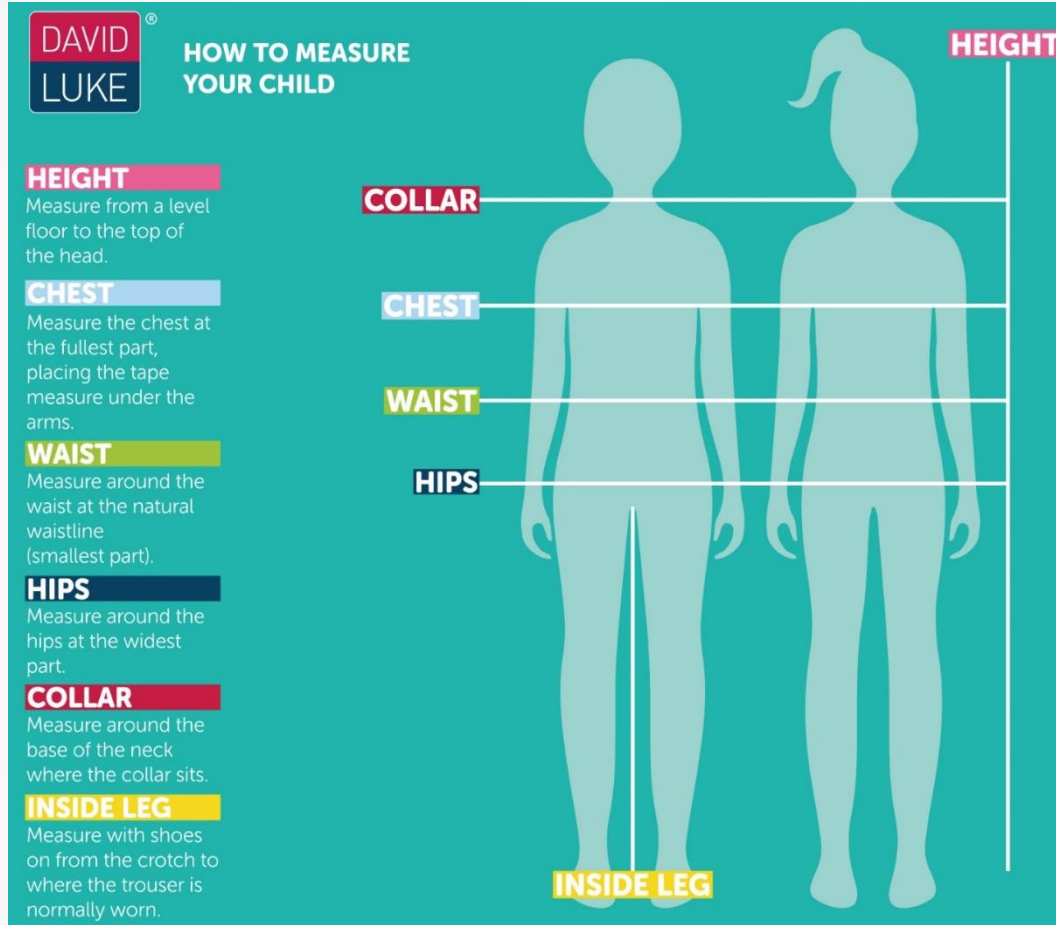
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How to Measure Your Child With Fitting Hints & Tips

SKIRTS

School skirts are sized by waist in inches. The size is described as (waist) 26 / 22 (length). For a kilt style skirt wrap a tape measure around the waist this should be just above the belly button. Add 1 to 2 inches to the measurement if you want growing room. Don't go too big as the hip measurement increases with the waist size. Use a waist adjuster if required to make the skirt a little snugger, or better still move the waist buttons on the kilt for a neat fit to the waist and hip tab if applicable. To check the length, measure from the waistline down the front to the knee area. Most skirts are required to be worn to around the knee area, for extra growing room you could go to the bottom of the knee. Some skirts are worn below the waist and sit on the top hip. Remember the hip is larger, it is not a waist measurement! it is very important not to roll a skirt with a zip as the zip will break. Larger waist sizes should wear a slightly longer length skirt to allow for correct fitting over the hip.



TROUSERS

Trousers are designed to be worn on the natural waist or just below. Wrap a tape measure around the waist this should be just above the belly button. Do not increase the measurement too much as the hip and crotch measurement increases with the waist size. Use a waist adjuster / belt if available to make the trouser a little snugger. Most trousers are a classic slim fit and are straight cut between the ankle and the knee to enable them to be turned up with ease. When standing without shoes the trouser hem should at least touch the floor. Some loose fabric around the trouser ankle is acceptable for growing room. Skinny trousers are not permitted.

BLAZERS

Blazers are measured in inches. Wrap the tape measure under the armpit and around the shoulder blades to measure the fullest part of the chest / bust in inches. The measure should be snug but don't puff the chest out. Just stand normally. If in between inches, it is advisable to go up to the next size. For growing room, we would suggest blazer sleeves should reach the knuckles, pinch an inch on each of the shoulders and buttons should be able to be done up comfortably.

JUMPERS

Jumpers are measured in inches. A jumper would likely be the same size as the blazer unless it is to be worn on the larger size. Remember the jumper must fit under the blazer so the bigger you make the jumper, the more restrictive a blazer can be particularly around the under arm and arm area. Turn the jumper cuff under for added growing room

SHIRTS/BLOUSES

A formal shirt is sized by collar size in inches and not chest measurement. Measure the neck in line with the bottom part of the Adam's apple. Allow for putting two fingers behind the tape where it crosses the Adam's apple to get the correct measurement. As the neck size increases on a garment, so too does the chest and shoulder measurement, so don't go too big otherwise the shirt will be baggy. Blouses are measured in inches. Use your chest measurement for your blouse. Make sure you allow extra room over the fullest part of the chest this will stop the buttons pulling.

How to Measure Your Child With Hints & Tips

SKORTS

Skorts are sized in inches and correspond to the waist only. So a 28/30 is a 28 to 30 inch waist. They are designed to be worn just below the waist skimming the belly button and not pulled up to the waistline. Whilst standing wrap a tape measure below the waist skimming the belly button and hold loosely. We recommend to add an inch or so to the measurement to allow for growing room. Skorts are elasticised at the waist. If bought too big they will feel uncomfortable as if they are falling down and the shorts underneath will be baggy.



SHORTS

Unisex shorts are sized either by inches and correspond to the waist only. So a 28/30 is a 28 to 30 inch waist or they will be SML/MED/LGE. They are designed to be worn just below the waist skimming the belly button and definitely not pulled up to the waistline. Whilst standing wrap a tape measure below the waist skimming the belly button and hold loosely. We recommend to add an inch or so to the measurement to allow for growing room. Shorts are elasticised at the waist. If bought too big they will feel uncomfortable as if they are falling down. Many shorts have an internal waist tie cord.



RUGBY SHIRTS

Rugby shirts are sized either by inches and correspond to the chest only. So a 28/30 is a 28 to 30 inch chest or they will be SML/MED/LGE. A fairly snug fit is recommended for a sublimated printed garment as opposed to a baggy style top. If the rugby shirt has long sleeves, one turn up is acceptable for growing room.



PE TOPS/POLOS

The PE Top's are sized either by inches and correspond to the chest only. So a 28/30 is a 28 to 30 inch chest or they will be SML/MED/LGE. These can be fitted loosely with more growing room, more so than bottoms which need to be more fitted. Often sports tops are dual sized in inches. Beware of going too big as this may lose the shape of the garment a little.

PE LEGGINGS

The leggings are sized either by inches and correspond to the waist only. So a 28/30 is a 28 to 30 inch waist or they will be SML/MED/LGE. They are designed to be worn at the waist or just skimming the belly button and worn either alone or under a skort. Whilst standing wrap a tape measure below the waist skimming the belly button and hold loosely. We recommend to buy slightly larger than your size to allow for growing room. Rucking up of fabric around the ankle is acceptable. Leggings are elasticised at the waist. If bought too big they will feel uncomfortable as if they are falling down or too loose around the leg.

TRACK PANT/JOGGERS

The track pants are sized either by inches and correspond to the waist only. So a 28/30 is a 28 to 30 inch waist or they will be SML/MED/LGE. They are designed to be worn just below the waist skimming the belly button and definitely not pulled up to the waistline. Whilst standing wrap a tape measure below the waist skimming the belly button and hold loosely. We recommend to add an inch or so to the measurement to allow for growing room and possibly wearing shorts underneath. Track pants are elasticised at the waist. If bought too big they will feel uncomfortable as if they are falling down. Many have an internal waist tie cord.

Sutton Valence Blazer – 100% Polyester

Machine wash at 40°C or warm hand wash. Do not use fabric conditioner. Do not tumble dry. Iron on cool setting very carefully. Ensure pockets are not over-filled and no sharp objects are kept in inside pockets as this can damage the lining.

Sutton Valence Tie – 100% Polyester

We recommend warm hand washing, but can be machine washed on a warm, gentle* wash. Do not wring. Drip dry.

Sutton Valence V-Neck Jumper – 50% Cotton, 50% Acrylic

Gentle* machine wash, inside out at 40°C. Please ensure you use colour detergent. Wash with similar colours as colour can 'bleed' during initial washes. Do not iron. Cool tumble dry.

Sutton Valence Blue Blouses and Shirts (Twin Packs) – 65%

Polyester, 35% Cotton
Gentle* 40°C machine wash. Do not tumble dry. Iron warm. Wash with similar colours.

Sutton Valence Kilt – 66% Polyester, 34% Viscose

We would recommend warm hand washing. Alternatively machine wash at 30°C maximum on an extra gentle* or hand wash setting. Please use non-biological detergent. Do not use fabric conditioner. Cool iron on reverse. Do not tumble dry. Re-shape while damp to encourage pleats to fall back into place.

Mid- Grey Slim Fit Trousers – 65% Polyester, 35% Viscose

Machine Wash at 40°C. Drip dry, do not tumble dry. Warm iron. Do not fabric conditioner

Uniform List & Care Guide

Products	Size	QTY
Sutton Valence boys blazer		
Sutton Valence girls jacket		
Sutton Valence navy jumper with trim		
House ties		
Sutton Valence blue long sleeve shirt- twin pack		
Sutton Valence blue short sleeved shirt - twin pack		
Mid-grey slim fit trouser		
Sutton Valence blue blouse- twin pack		
Sutton Valence kilt		
Charcoal grey socks - 3 pack		
Navy socks - 3 pack		
Black opaque tights - twin pack		
Navy showerproof fleece lined jacket		
Sutton Valence winter hat		
Sutton Valence scarf		
Sutton Valence rain jacket		
Sutton Valence hoodie		
Sutton Valence track bottom		
Sutton Valence rugby top		
Sutton Valence rugby shorts		
Sutton Valence boys PE polo		
Sutton Valence boys PE shorts		
Sutton Valence unisex training t-shirt		
Sutton Valence girls hockey shirt		
Sutton Valence girls hockey shirt		
Sutton Valence girls PE polo		
Sutton Valence PE skort		
Sutton Valence rugby/hockey socks		
Sutton Valence boys tennis top		
Sutton Valence boys tennis shorts		
Sutton Valence girls tennis top		
Sutton Valence girls tennis skort		
Navy baselayer top		
Navy baselayer bottoms		
Navy baselayer shorts		
House PE vest		

Sutton Valence Rain Jacket – 100% Polyester

Machine wash at 40°C. Do not wring. Re-shape while damp. Do not tumble dry. Iron very cool.

Sutton Valence Hoodie – 50% Cotton, 50% Polyester

Machine wash at 40°C. Cool tumble dry with care. Do not use fabric conditioner. Cool iron.

Sutton Valence Boys and Girls PE Polo Shirt and PE Shorts – 100% Polyester

Machine wash at 40°C. Do not tumble dry. Do not use fabric conditioner. Cool iron.

Sutton Valence Rugby Shirt and Unisex Training T-shirt – 100% Polyester

Machine Wash at 40°C on a synthetic wash. Cool iron. Do not tumble dry. Wash with similar colours.

Sutton Valence Rugby Shorts – 100% Polyester

Machine wash at 40°C. Do not use fabric conditioner. Wash with similar colours. Do not tumble dry.

Sutton Valence Girls Hockey Skort and Top – 100% Polyester

Machine Wash at 40°C on a synthetic wash. Cool iron. Do not tumble dry. Wash with similar colours.

Rugby and Hockey Socks – 58% Nylon, 40% Cotton and 2% Lycra

Machine wash at 40°C on gentle cycle* or hand wash warm. Drip dry, do not tumble dry.

**Please note that a 'gentle' machine wash indicates a slow spin/lesser degree of agitation. A 'normal' or 'cottons' cycle will be too harsh and could cause damage.*

How & Where to Buy



Online
Click & Collect
Fitting Videos
Downloadable Guides



School Shops
Check your school page
for more information

Tunbridge Wells



64 Calverley Road,
Tunbridge Wells
TN1 2UG
Mon – Sat
9am – 5.30pm

Paddock Wood



3 – 5 Eldon Way
Industrial Estate
Tonbridge
TN12 6BE
Mon – Sat
9am – 5.30pm

Newnham Court



**Newnham Court
Shopping Village**

Bearsted Road,
Maidstone
ME14 5LH
Mon – Sat
9am – 5.30pm

Returns Policy

NON FAULTY RETURNS:

We hope you are delighted with your uniform purchase, however if you would like to return it for whatever reason we will be happy to exchange the goods or offer you a refund within 8 weeks of purchase or if bought for the start of a term then 8 weeks from the start of that term, subject to the following conditions:

Returns require proof of purchase which can be in the form of a receipt if it was bought from a branch or an order ID number if bought online.

Garments will only be refunded if they are in saleable condition, the original packaging is intact and labels are present such as swing tickets, garment labels and sizing information. We do understand that garments will have been removed from packaging to try on.

Refunds for items returned to our Customer Service Centre will be made to you within 14 days of the date we receive the return.

Refunds for items returned to a School Shop or to Simmonds in Tunbridge Wells will be made at the time of your visit.

Refunds for products paid via PayPal will be passed to the Customer Services Centre to process

Refunds will be made by crediting your payment card account from which the money was originally debited. Purchases made by cash at a branch will be refunded in cash at a branch or by cheque if returned to the Customer Service Centre.

Returning an item is your responsibility and if you wish to return it to the Customer Service Centre rather than a branch we recommend getting a proof of postage document from your service provider.

If you are returning an on-line purchase please enclose the despatch paperwork and returns form which accompanied your online purchase.

FAULTY GOODS:

The quality of our uniform is very important to us and we are very keen to address any faulty items. Returns require proof of purchase which can be in the form of a receipt if it was bought from a branch or an order ID number if bought online. If goods are faulty please notify us as soon as you become aware of the problem. If the garment has been worn please clean it before returning it to us. This is to ensure we comply with our Health and Safety policy and without cleaning we cannot process your claim. Once we have seen the garment or item that is faulty we will exchange, refund or if appropriate repair it. This will depend on the fault and how long ago it was purchased. If it is not possible to send replacement goods, we will ensure that the price of the goods and postage costs paid by you are refunded. Simmonds cannot be held responsible for the loss or non-delivery of returned merchandise, whether faulty or otherwise and we would recommend you obtain a proof of postage document from your service provider.